

MHIMA | An Affiliate of AHIMA

FOCUS

Michigan Health Information Management Association | American Health Information Management Association®

NEWSLETTER OF THE MICHIGAN HEALTH INFORMATION MANAGEMENT ASSOCIATION

IN THIS ISSUE

March/April
2004

Are Coding Credentials in Your Future? 1-2	
MHIMA Publication Staff	2
2004 Regional Association Membership Application	3
President's Message	4
Spotlight AHIMA/MHIMA	4
MHIMA Membership	5
Accredited Health Information Administration Programs at Ferris State University - Grand Rapids	6
Get Answers and Suggest Changes to UGS through PCOM	6
Health Care Jobs are Safe	6
AHIMA Update	7-8
AHIMA Credential Requirements	9
Alfred State Offers Affordable RHIT ExamPrep for Health Information Technology (HIT) Graduates	9
MHIMA New Members	11
Congratulations	11
CCS Examination Review	13
Corporate Members	14
MHIMA Board of Directors	15
Calendar of Events	16

ARE CODING CREDENTIALS IN YOUR FUTURE?

by *Connie Klein, RHIT, CCS-P, CPC, CPC-H*

Are coding credentials in your future? Are you feeling the need to test your ability as a coder? Last year, 2003, was the year I decided to test myself as a coder.

My background as a coder covered both hospital and physician office coding. Talk about two different worlds! I started coding at a small rural hospital and then took the opportunity to move on to a Level I Trauma hospital. There were a wide variety of patients that came through this facility and I think that is one of the reasons why I love to code: various and challenging cases each day! It is hard to get bored when you can code such diverse cases daily. At this point in my career, I only had my RHIT credentials, but finally after eight years I decided to take the plunge and try to obtain my coding credentials.

It seemed like a huge challenge because I still remembered all the horror stories about taking the CCS and CCS-P examinations. Then I heard about other coding credentials offered by the AAPC (American Academy of Professional Coders). I decided to research this organization and see what would be required to take the exam for the CPC (Certified Professional Coder) and the CPC-H (Certified Professional Coder – Hospital) credentials. The CPC examination is geared for the person who coded for physician practice and the CPC-H is geared more for the coder who works as an outpatient hospital coder. The AAPC examinations are offered at various locations and offered continually throughout the year. The fee is \$285 per exam. The examinations are 5 hours long and you are able to use your CPT, ICD-9-CM Vols 1&2, and HCPCS Level II books. The format for the exam is multiple-choice questions. There are two sections of the exam. You must pass with a minimum of **70% for each section** to pass the exam. Section one is broken down into subsections: Medical Terminology, ICD-9-CM, Billing, Outpatient Coding, and Surgery Coding. Each subsection has 20 questions. Section two has 50 Case Studies with the major emphasis on CPT coding. If you do not pass **both sections**, you are not able to get your credentials and will have to retake the entire test again. The AAPC does offer you one more chance to retake the exam without having to pay another \$285 dollars. Fortunately, I passed my CPC and CPC-H examinations the first time I took them and I feel that my HIM background really helped me in taking the test.

The requirements to take the AAPC examinations are based on coding experience using the CPT, ICD-9-CM and HCPCS books. You have to have coded **2 years full time** (minimum of 32 hours/week). One year can be waived by completing AAPC's Independent Study Program or submitting proof of completion of a coding course consisting of a minimum of 80 hours of classroom coding instruction. In addition, work experience can be substituted for a 40-hour course. More detailed information can be found on the AAPC web site (www.aapc.com). A strong background in Anatomy and Physiology and ICD-9-CM and CPT coding was necessary in understanding the coding questions. Other suggestions for preparation for this exam would be billing background knowledge and understanding the HCPCS, Level II codes. There are companies that offer a CPC, CPC-H review course and let you sit for your examination after completing the review course to maintain your credentials for the AAPC you must have a current annual membership with the AAPC (\$85/yearly). You also have to have 18 continuing education units (CEU's) annually. If both CPC and CPC-H credentials have been attained, current

MHIMA CONVENTION 2004:
PLUG IN TO AN ELECTRONIC FUTURE:
ANOTHER 75 YEARS

OUR MISSION

The Mission of the Michigan Health Information Management Association is to be Michigan's expert voice on health information.

Michigan Health Information Leaders

(continued on page 2)

MHIMA Publication Staff

Marsha Allen, RHIA
Peggy Chapo, RHIA
Leslie Mack, RHIT
Mary Spencer, RHIA
Denise Holstege, RHIT, Editor

DEADLINE
for May/June issue:
April 15, 2004

**Please forward articles in hard copy
or on disk to the Editor.**

For issues concerning MHIMA contact:

PRESIDENT

Leslie Mack, RHIT
E-mail: lmack@cts-mail.com

CENTRAL OFFICE

Marsha Allen, RHIA
MHIMA
3311 David Bee Street
Muskegon, Michigan 49444
Phone: 231.767.9717
Fax: 231.767.2557
E-mail: marsha@mhima.org

PUBLICATION

Denise Holstege, RHIT
3647 Sheridan Road
Muskegon, Michigan 49444
Phone: 231.728.4695
E-mail: dholsteg@hackley-health.org

ADVERTISEMENT INFORMATION

Mary Spencer, RHIA
Phone: 734.655.2994
E-mail: spencerm@trinity-health.org

Important numbers to know:

AHIMA: 312.233.1100
AHIMA Washington Fax: 202.296.9480
JCAHO: 630.792.5000
AMA: 312.464.4737

Printing and Design by:

GREAT LAKES PRINTING SOLUTIONS, INC.
1117 E. Mt. Garfield Road
Muskegon, Michigan 49441
Phone: 231.798.7931
E-mail: artdepartment@glpsi.com

Are Coding Credentials in your future?... (continued from page 1)

membership and 24 CEU's per year are required to maintain the status of both. **You have to obtain CEU's that are recognized by the AAPC.** The AAPC does not recognize all AHIMA CE's equally. **I have found that the AAPC recognizes my AHIMA CEU's at half the value that the AHIMA recognizes.**

The local chapter of the AAPC does offer monthly meetings for members to obtain CEU's and the cost is very reasonable. However, if you go to any of the sessions that are offered by the AAPC, the average cost of getting your CEU's is \$25/CE. This is something you need to take into consideration if you going to maintain your credentials.

In the fall of 2003, I took my examination for the CCS-P credential. The format for the CCS-P exam was totally different from the AAPC exams. Both the CCS and CCS-P examinations consist of two parts: Part I contain 60 multiple – choice questions. Part II contains 21 medical record cases divided between Section A and Section B. The multiple-choice items are designed to test three different cognitive abilities: recall, application and analysis. These levels represent an organized way to identify the performance abilities that coders use on the job. The allotted time to take the exam is 3 hours for each section. The scoring of each examination tests both your accuracy rate and your efficiency level of inpatient and outpatient coding (CCS) and physician-based coding for all specialties (CCS-P).

Coding the medical cases requires the coder to assign diagnostic and procedural codes. You are penalized for applying inappropriate codes. Points are also deducted for incorrect and unnecessary codes. Scoring is also weighted for appropriately assigning the primary/principal diagnosis.

A passing score is based on a statistical equating process, which adjusts for the fluctuations in difficulty across examination forms. After individual examinations are scored, an item analysis is performed and reviewed with members of the Examination Construction Committee before final scoring. Because of the use of this statistical equating process and a post-examination item analysis to ensure that the examination is psychometrically sound and valid, a passing score cannot be established before examination administration. In order to pass the examination, candidates must meet or exceed the passing scores for both Part I and Part II of the examination.

For maintenance of Certification Requirements for AHIMA you need to complete, acceptable CE credits during a **two-year period (cycle)**. For

either the CCS or CCS-P held credentials, **10 CE hours/credits must be earned. If both coding credentials are held (CCS and CCS-P), 20 CE hours/credits must be earned.** In addition to the CE requirements, a self-assessment must be completed annually for each coding credential that is held. The assessment is self-administered and is not graded. The act of taking the self-assessment and self-scoring is for **educational experience**. AHIMA members pay a credential maintenance fee of \$10 regardless of the number of credentials held. Non-AHIMA members pay a credential maintenance fee of \$50 per credential held at the end of each **two-year maintenance cycle**. Membership dues to AHIMA is \$20/year for student; \$145/year (included \$10 credential maintenance fee) for active members; and \$135/year for associate. For further information on AHIMA go to the AHIMA web site: ahima.org”¹

I received my test score for the CPC exam in 2 weeks; CPC-H in 6 weeks and CCS-P in 8 weeks.

After I took the CPC exam I could not get over how easy it was and I felt the same way after taking the CPC-H. When I left I felt confident that I had passed but then later on I wondered if I totally missed the boat because I felt it didn't truly challenge my coding skills. I expected it to be harder, based on what I had heard from other coding professionals who had taken the coding exams. I actually felt the CCS-P exam challenged my coding abilities. You have to be able to accurately analyze a medical record, interpret what was documented and then assign the correct ICD-9-CM and CPT codes. It tested your skills in using your coding book!

I am a firm believer that you need to maintain your skills in using your coding books even if you are fortunate enough to have an encoding system at your facility.

New opportunities have opened up for me and I've been able to expand on my coding skills by working at a teaching facility and also have the opportunity to code for the physician practice associated with the teaching facility. I feel we need to challenge ourselves as HIM professionals! With the never-ending saga of changes in the healthcare arena we as HIM professionals must be prepared to make our contributions as healthcare specialists known to all. **WE ARE A VALUABLE ASSET FOR HEALTHCARE PROVIDERS TO HAVE ON BOARD!!!** Take that first step by challenging yourself to go further in your career as an HIM Team Member..

*Connie Klein is a Lead Coder at
Synergy Medical Education Alliance*

REGIONAL HEALTH INFORMATION MANAGEMENT ASSOCIATION MEMBERSHIP

As you are aware, when you join AHIMA you also become a member of a component state association, which in your case is MHIMA. AHIMA rebates MHIMA 20% of the dues as your state association dues. However, the Regional HIM Associations in Michigan have separate memberships and dues.

The regional HIM Associations sponsor three to four quality educational programs every year. Some publish newsletters. They can also provide support through knowledge of local resources, and give you the opportunity to network with professionals in your area.

The membership application below allows you to join *any* or *all* of the Regional HIM Associations. You do not have to live in the area to be a member, and you don't have to be a member of MHIMA. Maybe you have co-workers who would benefit from membership to a regional association. Photocopy the application, as necessary. Once you join, you will be sent renewal notices each year. Email information is available on the website.

2004 Regional Association Membership Application

NAME _____

CREDENTIALS: RHIA RHIT CCS/CCS-P Student Other _____

EMPLOYER/ORGANIZATION _____

ADDRESS (Work Home) _____

PHONE _____ FAX _____ E-MAIL _____

HAVE YOU BEEN A MEMBER OF A REGIONAL ASSOCIATION? YES NO

CHECK THE ASSOCIATION YOU ARE JOINING:

Michiana Health information Management Assn. (MichianaHIMA)

Mail to: Janice Crocker, RHIA
225 Bell Road
Niles, MI 49120
800-232-4694, ext. 7811

Dues: Active - \$10.00

Check payable to: **MichianaHIMA**

MidMichigan Health Information Management Assn. (MMHIMA)

Mail to: Nancy Smith, RHIA
7207 Miller Lane
Grand Blanc, MI 48439
810-342-3570

Dues: \$15.00 Students: \$10.00

Check payable to: **MMHIMA**

North Central Michigan Health Information Management Assn. (NCMHIMA)

Mail to: Bonnie Owens, RHIT
1100 Brick Road
West Branch, MI 48661
989-846-3452

Dues: \$15.00

Check payable to: **NCMHIMA**

Northwest Michigan Health Information Management Assn. (NWMHIMA)

Mail to: Mari Dulin, RHIT
2031 Sisson Street
Muskegon, MI 49441
231-739-9492

Dues: \$10.00

Check payable to: **NWMHIMA**

Southeast Michigan Health Information Management Assn. (SEMHIMA)

Mail to: Rita Montague, RHIT
One Ford Place, Ste. 3E
Detroit, MI 48202
313-874-7962

Dues: \$20.00 Students: \$8.00

Check payable to: **SEMHIMA**

Southwest Michigan Health Information Management Assn. (SWMHIMA)

Mail to: Ginger Barrett, RHIT
13642 Franklin Street
Grand Haven, MI 49417
616-846-5032

Dues: \$15.00

Check payable to: **SWMHIMA**

Upper Peninsula Region Michigan Health Information Management Assn. (UPRMHIMA)

Mail to: Beverly Achatz, RHIT
101 S. Fourth Street
Ishpeming, MI 49849
906-485-2150

Dues: \$10.00

Check payable to: **UPRMHIMA**

MHIMA
Michigan Health Information
Management Association

An Affiliate of
AHIMA
American Health Information
Management Association®

President's Message



This issue of Focus includes information about our upcoming MHIMA Annual Meeting that is being held in Grand Rapids. In celebration of MHIMA's 75th Anniversary our Annual Meeting Arrangements Team has worked very hard to provide us with an outstanding variety of topics, speakers, and events. Our team members are: Carol Jennings, RHIA, FAHIMA, Marsha Allen, RHIA, Cheryl Foster, RHIA, Ginny Pitts, RHIA, Sally Rynberg, RHIA, and Ann Witcher, RHIA. On Friday, May 14th, there will be a very special Awards Lunch held to honor all of MHIMA's Past Presidents. What a wonderful reunion it will be!

Above I used the phrase "Annual Meeting Arrangements Team", instead of the "Annual Meeting Arrangements Committee". Team is defined as a group of people working together in a coordinated effort, and Teamwork is a joint action by a group of people in which individual interests are subordinated to group unity and efficiency. Somehow Team just seems to be a better description.

Being part of a team is an important aspect in all of our professional lives. No matter what your specific work role or job function is, each member of the team is an essential, integral part of the whole, or as we've often heard stated, "The whole is greater than the sum of the parts".

We should all be proud to be members of the MHIMA Team, as it is certainly an honor and a privilege. Let's get our entire Team together in May!

I'll close with three famous quotes:

*Coming together is a beginning.
Keeping together is progress.
Working together is success.*

- HENRY FORD

*We must all hang together,
or assuredly, we shall all hang separately.*

- BENJAMIN FRANKLIN

If I could solve all the problems myself, I would.

- THOMAS EDISON, WHEN ASKED WHY HE HAD A
TEAM OF TWENTY-ONE ASSISTANTS



Leslie Mack, RHIT
President

Spotlight on AHIMA/MHIMA

THE TOPIC THIS MONTH IS:

Can I charge my registration for MHIMA education sessions?

Have you visited the MHIMA website lately? On the Home Page now you can click and register for educational seminars and the MHIMA Annual Meeting and Exhibits. You also have the ability to register online now. You can charge those seminars or can you choose to pay by check and a bill will be sent to you.

If you click on the seminar you are interested in attending, it will bring up a listing of all available seminars. Click on the "register" button of the seminar you wish to attend. It then brings up three statements that you must check to go any further. The statements are there in case you decide to charge the seminar.

You must enter all of the required information. If you do not, you will get prompts for information you may have missed. Before the credit card information, there is a box to check that states "I prefer to pay by check". If you click that box, a bill will be sent to you, and you will receive an email confirmation that you are registered for the seminar. If the transaction does not go through, you will receive an email that tells you that your registration has not been completed and to try again.

Go out and check out the site. We have tried to make registration as simple as possible for you. *Try it!*

Deepest sympathy to
Judith Rademacher, RHIA and her family
in the death of her mother Eunice Troshak,
RHIT on February 22, 2004

Be creative
and informative!

If you would like to
contribute to an upcoming issue of

FOCUS

please e-mail the editor
at dholsteg@hackley-health.org

MHIMA MEMBERSHIP FEBRUARY 2004

MICHIGAN HEALTH INFORMATION MANAGEMENT ASSOCIATION

CODE	CLASSIFICATION	MEMBERSHIP		CHANGE
		10-13-03	12-17-03	
10	Active RHIT/RHIA CCS/CCS-P/CCA	1562	1610	+48
11	Active Senior	32	32	-
20	Associate	128	135	+7
21	Student	339	364	+25
	Honorary	1	1	-
50	Corporate	17	11	-6
		2079	2153	+74
	Certified Nonmembers	1030	985	-45

PLEASE NOTE: WHEN CHOOSING YOUR CATEGORY OF MEMBERSHIP, BE AWARE YOUR CHOICE OF SELECTING A STUDENT CLASSIFICATION MAY PREVENT YOU FROM VOTING IN NATIONAL AND STATE ASSOCIATION ELECTIONS.



eWebHealth™

Real record solutions. Real time.

(formerly eWebCoding)



eWebHealth is the industry expert in delivering medical records via the web.

Originally scanned for remote coding, you organization's records are now available for:

- Release of Information
- On-Line Viewing and Access
- Long Term Electronic Storage
- And More!

**Hear more at MHIMA!
May 12-14, 2004
Crowne Plaza Hotel
Grand Rapids, Michigan**

**Or online at:
www.eWebHealth.com**

.....

ACCREDITED HEALTH INFORMATION ADMINISTRATION PROGRAMS AT FERRIS STATE UNIVERSITY - GRAND RAPIDS

In the November/December MHIMA Newsletter, President Leslie Mack wrote about change on the job. If you don't love your job, than it IS time for a change. Whether that change is within your current job or setting a goal to strive for an administrative position, challenge yourself. The beginning of a new year often brings about desire for change. If one of your New Years Resolutions is to love your job and to strengthen your knowledge of the field you've chosen, then it's time to take it to the next level.

If your preparation for the next step requires further education, start with a Billing and Coding Certificate at Ferris State University-Grand Rapids. This certificate can earn you an entry-level position and transfers completely into the Medical Records Technology Associate Degree, which leads to a Bachelor's Degree in Medical Records Administration. Each are building blocks for the next and transfer seamlessly. Half of the certificate courses and additional courses in the associate and bachelor's degree are offered online. All remaining courses are designed to immerse you in hands-on experience. These courses are offered at Ferris State University in Grand Rapids on the campus of Grand Rapids Community College. Ferris' partnership with the community college allows you to take general education courses through the community college, cutting the cost of your degree without sacrificing quality. All courses are offered in the evening and on weekends so that students can still work during the day.

Graduates of the associate degree program are eligible to apply to write the accreditation examination administered by the American Health Information Management Association to become Registered Health Information Technicians (RHIT). At the end of the bachelor program, students are eligible to apply to write the national certification examination to earn the designation of Registered Health Information Administrator (RHIA). The Medical Record Administration program is accredited by the Commission on Accreditation of Allied Health Education Programs in collaboration with the American Health Information Management Association.

MHIMA members who have questions about these Ferris State University-Grand Rapids Health Information Administration Programs can view program plans online at www.ferris.edu/grandrapids or contact 616-451-4777 or 1-800-998-3425. Summer registration begins March 22.

*Jennifer Amlotte
Marketing Manager, FSU - Grand Rapids*

.....

GET ANSWERS AND SUGGEST CHANGES TO UGS THROUGH PCOM

This is an addendum to the cover article from the January/February 2004 issue of FOCUS. This is a list of the definitions for the acronyms used in the article.

- ADR - Additional Documentation Request
- CERT - Comprehensive Error Rate Testing
- FISS/DDE - Fiscal Intermediary Standard System/Direct Data Entry
- NCD - National Coverage Decisions
- UGS - United Government Services
- WPS - Wisconsin Physician Services

.....

HEALTH CARE JOBS ARE SAFE

In a December 29, 2003 article in the Detroit Free Press there was a section about the projected shortage of people to fill health care positions. There already is a well-documented shortage of workers in many areas of health care, from physician specialists to nursing and home health aides. That shortage is expected to become a full-blown crisis in the years to come as the number of people needing care rises faster than the people entering the profession.

The article also addressed the 30 fastest growing U.S. occupations. Medical Record and Health Information Technicians is on that list. Currently there are 136,000 employed in this classification. By the year 2010, there will be a need for 202,000, an increase of 49%. This classification was listed as an Associate Degree position.

The shortage of people to fill the positions has lead to Employers offer signing bonuses, flexible scheduling and other benefits to attract and keep workers. Employers, governments, insurance companies and business groups offer scholarships to train workers and keep them in Michigan. Keep your skills and continuing education going. You are an important part of the Health Care future.

Excerpts from article written by Kim Norris, Free Press Business Writer

TREASURER'S REPORT

Total MHIMA Assets February 11, 2004
\$48,271.68

Effective July 1, Medicare is modifying its Health Insurance Portability and Accountability Act (HIPAA) contingency plan. The modification continues to allow submission of noncompliant electronic claims but provides an incentive for quickly moving to HIPAA-compliant formats by paying them faster. The payment of electronic claims that are not HIPAA compliant will take 13 additional days. For example, HIPAA-compliant claims received on July 1 can be paid as early as July 15, while a claim that is not HIPAA compliant and is received electronically on July 1 can be paid no earlier than July 28. This modification to the contingency plan is a measured step toward ending the contingency plan for all incoming claims. For information on CMS's modification to the Medicare HIPAA contingency plan, go to <http://www.cms.hhs.gov/medlearn/matters/mmarticles/2004/MM2981.pdf>

NCVHS RECOMMENDS MOVING AHEAD WITH HIPAA CLAIMS ATTACHMENTS

After receiving numerous comments and testimony from various sectors of the healthcare industry, including consumers, the National Committee on Vital and Health Statistics (NCVHS) has recommended that the Department of Health and Human Services (HHS) move forward with its planned notice of proposed rule making (NPRM) on claims attachments. In making the recommendation NCVHS stressed that HHS needs to conduct or support field-testing of the proposed regulation and standards and allow public comment after the testing before promulgating final rules.

Several concerns were expressed to the NCVHS concerning the specific attachments being considered by the HHS that were proposed by the HL7 standards group in December. Comments addressed concerns including:

- the specific attachments being addressed and other alternatives available
- the use of logical observation identifiers, names, and codes for these attachments (outside of laboratory results)
- a proposed alternative XML/scanning process
- the need for attachments in general
- the impact of current HL7 EHR standards development
- the work flow processes that could be improved
- the impact of the privacy regulations, specifically the "minimum necessary"

While several who testified suggested some or all of these concerns were valid, they also pointed out that providers and payers in the industry were reluctant to get involved in the standards development process and testing. They further suggested that these groups would not act unless an NPRM was issued, so that they could see that HHS was serious about moving forward on this standard—one of the original standards mentioned in the HIPAA legislation of 1996. HHS is expected to issue an NPRM in late summer or fall. One pilot has been proposed between Empire Blue Cross and Blue Shield, a Medicare contractor, and CMS. Many suggested that more than just one pilot was needed.

Details of the NCVHS testimony are available on its Web site at <http://ncvhs.hhs.gov/>. Specific testimony was given to the subcommittee in August and December 2003 as well as January and March 2004. For more information on this and other HIPAA standards visit <http://www.cms.hhs.gov/hipaa/hipaa2>. AHIMA's comments to the NCVHS on this subject are available online at <http://www.ahima.org/>.

AHIMA'S GRASS-ROOTS ACTIVITY CONTINUES

If you have not yet visited the Advocacy Action Center of the Advocacy Assistant at <http://www.ahima.org/dc/aa>, please do so today to forward your letter in support of legislation to:

1. forward the national health information infrastructure (HR 2915)
2. protect against genetic discrimination (S 1053/HR 1910)

The letters are already drafted and ready to be personalized. All you need to do is add your contact information and hit send. To join AHIMA in this important effort keep checking the Advocacy Assistant for updates and developments on other issues, including health work force legislation. To date, 294 letters (0.6 percent of membership) have been sent in support of HR 2915, the National Health Information Infrastructure Act. The top five NHII letter-writing CSAs are Ohio (68), Florida and Michigan (32), Pennsylvania (25), Tennessee (24), and Illinois (15). Only 71 letters (0.14 percent of membership) have been sent on genetic nondiscrimination legislation (S 1053/HR 1910). The top three genetic nondiscrimination letter-writing states are Ohio (32), Illinois (6), and Wisconsin (3).

Each of these campaigns has generated a response rate that is less than one percent of membership. If we are to be successful with our advocacy efforts, we must do better! We need your help, so visit the Advocacy Assistant at <http://www.ahima.org/dc/aa> to send your letters to Congress.

CoP NEWS YOU CAN USE

SEARCHING THE BoK

Are you searching for information about a particular topic? The FORE Library: HIM Body of Knowledge is a great place to start. You can start your search by **Browsing by Topic**. You can browse the entire contents of the FORE Library: HIM Body of Knowledge using the HIM Topic Folders on the main page. Just follow these instructions:

- Click on a closed folder icon to show subfolders. Within each subfolder are links to content and more subfolders. Click on the open folder to close it.
- Select the title of a folder to view a list of content related to that topic. The list will be sorted by publication date, with the most recently published content appearing first. Then view each piece by clicking on its title.

For example, here are the subfolders under the topic of Professional Tools.

Professional Tools

- Best practices
- Case studies
- Ethics/standards of practice
- Forms/templates
- Productivity/benchmarking
- Sample policies/procedures
- Vocabularies

(From AHIMA E-Alert March 10, 2004)

CMS ANNOUNCES END TO GRACE PERIOD FOR ICD-9-CM, HCPCS CODES

In two separate transmittals, the Centers for Medicare & Medicaid Services (CMS) has published notices ending the grace periods for ICD-9-CM (effective October 1) and HCPCS (effective January 1, 2005) codes. The February 6 transmittals (number 89 and number 95) indicate that these changes are necessary in order to comply with the uniformity required under HIPAA, which prohibits dual code sets. Carriers and intermediaries are to begin provider education as soon as possible. Instruction for education will be available shortly at: <http://www.cms.hhs.gov/ledlearn/matters>. The two transmittals (R95CP and R89CP) are available at: http://www.cms.hhs.gov/manuals/transmittals/comm_date_dsc.asp

(From AHIMA E-Alert February 25, 2004)

CMS ISSUES NEW POLICY ON PATIENTS WHO LEAVE AGAINST ADVICE

CMS Manual System Transmittal 87 from February 6 updates the CMS policy regarding patients who leave a PPS hospital against medical advice (AMA). The effective date for this policy is July 1 and the implementation date is July 6.

According to the new policy, when a patient leaves one PPS hospital AMA and is admitted to another PPS hospital on the same day, the first hospital will be reimbursed for the stay as if it had been a scheduled transfer. CMS has developed a learning packet regarding implementation of these changes, which will be available soon at: <http://www.cms/hhs.gov/medlearn/matters>. The transmittal may be viewed and downloaded at: http://www.cms.hhs.gov/manuals/pm_trans/R87CP.pdf.

(From AHIMA E-Alert February 18, 2004)

BE PART OF A PUBLIC CELEBRATION OF PRIVACY AND SECURITY

The American Health Information Management Association (AHIMA) is sponsoring **April 11-17, 2004 as National Health Information Privacy and Security Week**

The event is to highlight the importance of protecting the privacy and security of patient information and we encourage you to use the Free PowerPoint presentation, Articles, Quizzes and much more from the AHIMA Web site for more information.

There are also special posters, statement stuffers, t-shirts and much more to brighten up the event for you and your facility. <http://www.imprintall.com/hipsweek/> for more information.



American Health Information Management Association®

FOR THE RECORD

The Nation's Foremost Newsmagazine for Health Information Professionals

SUPPORT YOUR PROFESSION

Each time a recruitment ad is placed in **FOR THE RECORD**, a portion of the revenue goes back to the Michigan state **HIM** association for its use in promoting the profession.

Thank you for your continued support and for making **FOR THE RECORD** the Nation's foremost newsmagazine for **HIM** professionals; the only health information management magazine endorsed by 26 state **HIM** associations!

FOR MORE INFORMATION | FOR THE RECORD

3801 SCHUYLKILL ROAD | SPRING CITY, PA 19475

(800) 278.4400 | WWW.FORTHERECORDMAG.COM



Harper Associates Health Information Placement Specialists

Harper specializes in direct-hire personnel placement for the healthcare industry. We have many exciting opportunities for you to consider:

- Health Information Managers
- Health Information Coordinators
- Coders (CPC, CCS-P, CCS)
- Medical Records Staff
- Medical Billers
- Medical Billing Managers

Our Clients Include:

- Hospitals • Home Health Care Agencies
- Physician Practices • Outpatient Clinics
- Skilled Nursing Facilities

Contact: Tara Kopasz

29870 Middlebelt • Farmington Hills, MI 48334

Phone: 248-932-1202 or 800-933-1170

Fax: 248-932-1214

Email: careers@harperjobs.com

“PLUG IN” TO AN ELECTRONIC FUTURE:
ANOTHER 75 YEARS

MHiMA
Michigan Health Information
Management Association

An Affiliate of
AHIMA
American Health Information
Management Association®

*Annual Meeting
& Exhibits*

May 12-14, 2004

CROWNE PLAZA HOTEL
Grand Rapids, Michigan

SPECIAL EVENTS

TO CELEBRATE OUR 2004 CONVENTION

*Make plans now to attend the 2004 MHIMA Convention at the
Crowne Plaza Hotel – Grand Rapids*

WEDNESDAY – The opportunity awaits to join our vendors at a special luncheon. Sign up for their door prizes and make sure to pick up your tickets from each booth for an opportunity to win a free night and breakfast for two at the Crowne Plaza (donated by the Crowne Plaza), as well as other prizes.

WEDNESDAY EVENING – Enjoy the many things to do in the area; shopping, museums, a hot tub and swimming pool, and many great places to eat. If you are a Ferris State University alumnus, join your friends and colleagues at a special reception to be held for alumni in Salons E & F.

THURSDAY – During the day, enjoy the interesting topics being discussed. But... don't forget to spend time with the vendors during the breaks and lunches and continue to receive tickets for that special drawing. Join the vendors again for lunch and wait for the afternoon break to hear if your name has been drawn for one of their special gifts.

THURSDAY EVENING – Join your friends and colleagues in a gala celebration of MHIMA's 75 years. "Diamonds and Ice" will celebrate MHIMA and the President, Leslie Mack, RHIT. It will be a great time to meet your president, look at MHIMA's past 75 years, and talk about the years to come.

FRIDAY – Join us for a special luncheon to honor our Outstanding Students and Distinguished Member. We will also be honoring all of our Past Presidents. Take the opportunity to reflect on the past few days, and to look forward to our 2005 Convention, being held in Mt. Pleasant.

Tuesday May 11, 2004

5:30 – 8:30 PM Board Meeting To Be Announced

7:00 – 8:00 PM Early registration Hotel Lobby

MHIMA promotional items will be available for purchase – check out what's new for 2004.

Wednesday, May 12, 2004

4:00 – 8:00 AM Art Craft Set Up Grand Centennial Ballroom

7:30 – 12:00 Noon Vendor Set Up Grand Centennial Ballroom

7:30 – 8:15 AM Registration/Continental Breakfast Great Lakes Atrium

8:15 – 8:30 AM Welcome to the 2004 MHIMA Convention Grand River Ballroom
.25 CE Sue Chamberlain, RHIA, CCS-P - SWMHIMA President

8:30 – 10:00 AM Keynote Address Grand River Ballroom
1.5 CE EF Brian Peters, Senior Vice President of Advocacy at MHA
Michigan's Health Care Future

10:00 – 10:15 AM Break Great Lakes Atrium

10:15 – 11:00 AM Business Meeting – Installation of new Board Grand River Ballroom
.75 CE

11:00 AM – 12:15 PM AHIMA Update Jill Callahan-Dennis, JD, RHIA Grand River Ballroom
1.25 CE PD **AHIMA Update: Success by Association...The Future of HIM Starts With You**

12:15 – 1:00 PM Lunch with the Vendors Great Lakes Atrium

1:00 – 2:00 PM Vendor Area Open Grand Centennial Ballroom
1.0 CE only for Wednesday or Thursday

Use this time to network with your peers and the vendors.

Be sure to get your tickets, visit all vendors, and receive more tickets to be eligible to win great prizes including a Friday or Saturday night stay and breakfast for two at the Crowne Plaza.

2:00 – 3:30 PM Scott Faulkner Grand River Ballroom
1.5 CE Technology **Language Problems: Building the Road to eHIM with your IT Colleagues**

3:30 – 4:00 PM Break with the Vendors Grand Centennial Ballroom
Sponsored by Gerger-Moretti Sten-Tel

4:00 – 5:00 PM Concurrent Sessions
1.0 CE Technology I. Janice Crocker, MSA, RHIA, CCS, CHP Mackinac-Petoskey
Electronic Medical Records and Practice Management Systems In Physician Practice

1.0 CE Per Imp II. Peg Nelson, Vice President, Client Services, Precyse Solutions, LLC Grand River Ballroom
Best Practices in Record Completion

5:30 – 6:30 PM Ferris State University Alumni Reception Salons E & F

6 CE Credits
1 CE Optional for the Vendor area **Technology**

Thursday May 13, 2004

7:30 – 8:30 AM	Registration/Continental Breakfast	Great Lakes Atrium
8:30 – 9:30 AM 1.0 CE MD	Keynote: Leslie Charles, CSP <i>Why Is Everyone So Cranky?</i> <i>Sponsored by Transolutions</i>	Grand River Ballroom
9:30 – 10:00 AM	Break with the Vendors <i>Sponsored by Dictaphone Healthcare Solutions Group</i>	Grand Centennial Ballroom
10:00 – 12:00 AM 1.0 CE Ex Forces	Veronica Marsich <i>Legal Update</i>	Grand River Ballroom
12:00 – 1:30 PM	Lunch with the Vendors Visit Exhibit Booths	Great Lakes Atrium Grand Centennial Ballroom
1:30 – 2:30	Concurrent Sessions	
1.0 CE Data Qual	I. Sally Rynberg, MSA, RHIA <i>Data Standardization</i>	Grand River Ballroom
Ex Forces	II. Rebecca Kolinski <i>Medicare Public Reporting Initiative – The Impact on Your Organization and Your Customers</i>	Mackinac-Petoskey
2:30 – 3:00 PM	Break <i>Sponsored by MedQuist</i> Vendor door prize drawings <i>Be sure to get your tickets from the vendors for the Prize Drawings!</i>	Grand Centennial Ballroom Great Lakes Atrium
3:00 – 7:00 PM	Vendor Tear Down	Grand Centennial Ballroom
3:00 – 4:00 PM	Concurrent Sessions	
1.0 CE Tech	I. Susan Sackett, RRT, BS <i>Implementation of the Electronic Health Record (EHR)</i>	Grand River Ballroom
Ex Forces	II. Theresa Wulbrecht <i>Social Security Disability Electronic Claims Process – Role of Medical Record Providers</i>	Mackinac-Petoskey
4:00 – 5:00 PM	Concurrent Sessions	
1.0 CE Tech	I. William VanDoornik, RHIA and Michelle Carter, RHIA <i>Implementation of An Electronic Medical Record System</i>	Grand River Ballroom
Tech	II. Pat Biesboer and Karen Sowislo, RHIA <i>Coding at Home</i>	Mackinac-Petoskey
5:30 – 7:00 PM	<i>President's Reception</i> <i>75th Anniversary Celebration</i>	Great Lakes Atrium
6.0 CE Credits		
1.0 CE Optional for vendors	Technology	

Friday May 14, 2004

7:30– 8:00 AM	Registration/Continental Breakfast	Great Lakes Atrium
8:00 - 9:15 AM 1.25 CE CDM	Dr. Keith Postema <i>ENT Procedures – Anatomy & Physiology</i>	Huron-Superior-Michigan
9:15 – 10:15 AM 1.0 CE CDM	Susan Chamberlain, RHIA, CCS-P <i>ENT CPT Coding</i>	Huron-Superior-Michigan

10:15 – 10:30 AM	Break	Great Lakes Atrium
10:30 – 12:00 1.5 CE CDM 12:00 – 1:00 PM	Charlie Robinson, RHIT, CCS-P <i>APC's – How Coders Fit Into the Big Picture Awards Luncheon</i> <i>Honor Distinguished Member, Harbert Award Winners and Past Presidents Sponsored by Transolutions</i>	Huron-Superior-Michigan Ontario-Erie
1:00 – 2:00 PM 1.25 CE CDM	Ginny Pitts, RHIT <i>Blue Cross/Medicare Appeals – Your Rights and Responsibilities</i>	Huron-Superior-Michigan
2:00 – 2:15 PM	Break	Great Lakes Atrium
2:15 – 3:15 PM 1.0 CE PI	Rochelle Cooper, RHIA, CCS <i>ICD 10 Update</i>	Huron-Superior-Michigan
6.0 CE credits		

This program meets the American Health Information management Association's guidelines for 19 hours of continuing education credits (including 1 credit for a visit to the exhibit area on either Wednesday or Thursday). The total CE's available per day are: Wednesday – 6, Thursday – 6, Friday – 6, and 1 for visiting the vendor area on Wednesday or Thursday

For Further information Please contact the following committee members:

Carol Jennings, RHIA, FAHIMA
William Beaumont Hospital
2424 Pollock Road
Grand Blanc, MI 48439
248-898-8559
cjennings@beaumont-hospitals.com

Ann Witcher, RHIA
Coding Concepts
6629 Rockland St.
Dearborn Heights, MI 48127
877-650-2633
casdaw@comcast.net

Ginny Pitts, RHIT
Hackley Hospital
17639 Hiawatha Dr.
Spring Lake, MI 49456
231-728-4629
gpitts@hackley-health.org

Sally Rynberg, MSA, RHIA
Trinity Information Services
10375 Pine Island Drive
Sparta, MI 49345-9333
616-887-2608
rynbergs@trinity-health.org

Awards/Promotions Project Manager
Cheryl Foster, RHIA
Vanbelkum Transcription Services
535 Cascade West Parkway
Grand Rapids, MI 49546
(616) 974-8210, Ext. 117
cheryl@vanbelkum.com

Staff: Marsha Allen, RHIA
MHIMA Central Office
3311 David-Bee Street
Muskegon, MI 49444
(231) 767-9717
marsha@mhima.org

EDUCATIONAL SESSIONS

Wednesday May 12, 2004

8:30 – 10:00 AM	Michigan's Health Care Future– General Session Brian Peters, Senior Vice President of Advocacy at the Michigan Health and Hospital Association will present an assessment of Legislative, Regulatory, Political and Technological Trends impacting Health Care delivery in Michigan.
External Forces	
2:00 – 3:30 PM	Language Problems: Building the Road to eHIM with your IT Colleagues -General Session Scott Faulkner, CEO of Inter Fix, LLC is an independent consultant. Have you ever found yourself "out-teched" by your IT department? HIM departments will undergo radical changes in the next three years, with the rapid advancement and deployment of the electronic health record. More than ever before, you need an effective, focused language to communicate HIM goals to your IT colleagues in a way that they can understand and accept. This session leads you to that through proven strategies and techniques for effective, productive, two-way communications between HIM and IT departments.
Technology	

4:00 – 5:00 PM

Technology

Electronic Medical Records and Practice Managements Systems in Physician Practice – Concurrent Session

Janice Crocker, MSA, RHIA, CCS, CHP is a Health Care Consultant for Crowe, Chizek and Company. Having software for EMR and various practice management modules doesn't mean it adds value to the physician practice. This presentation will address the human component in selecting and using software designed for physician practices. Ideas will be presented for gaining benefits from the software.

Performance Improvement

Best Practices in Record Completion– Concurrent Session

Peg Nelson is the Vice President of Client Services for Precyse Solutions. Tired of the same old delinquent record problems? Still can't get your Medical Staff to complete their records? This session will discuss successful record completion best practices based on real-life experiences and benchmarking activities. Review of key processes impacting the record completion cycle and creative solutions will be provided. Practical examples of forms, letters and spreadsheets will be shared.

Thursday, May 13, 2004

8:30-9:30 AM

Management Development

Why Is Everyone So Cranky? – Keynote - General Session

C. Leslie Charles, CSP is an award winning professional speaker, author and business consultant. Since writing *Why Is Everyone So Cranky?* Leslie has become a recognized expert on the subjects of stress and anger management. Since the 1999 release of her book she has appeared on all of the major TV networks, been interviewed on national radio, and repeatedly quoted in magazines and newspapers across North America. Leslie is currently working on her eighth book. The trend began in the nineties and hasn't stopped: Road rage, air rage, grocery cart rage, parking lot rage, spam rage and more. Chances are, you have recently been on the receiving end of someone's rudeness or anger. This keynote presentation, based on Leslie's critically acclaimed book, explains how we became a cranky culture and how we can choose to not participate. Discover the ten social trends responsible for our vanishing self-control and what we can do to reclaim our composure before it's too late. You'll walk away entertained, encouraged, and enlightened with insights that will change the way you view society and yourself. Be prepared for a fun, fast paced, and fruitful experience from someone who not only practices what she preaches, but preaches what she practices.

10:00 – 12:00 AM

External Forces

Legal Update – General Session

Veronica Marsich, J.D. is an attorney with Smith, Haughey, Rice & Roegge. Her primary focus is health care law in the areas of Medicare and Medicaid, Blue Cross, and other private payer reimbursement and relevant regulatory issues including the representation of health care providers in contract negotiations corporate compliance and investigations involving Medicare and Medicaid reimbursement. She currently is involved in representation of various types of health care providers as general and corporate compliance counsel. Veronica will be speaking about current legal issues regarding release of information in general that will be of importance to all members.

1:30 – 2:30 PM

Clin Data Mgmt

Data Standardization – Concurrent Session

Sally Rynberg, MSA, RHIA is the Manager for Data Standards for Trinity Health Services. This presentation explores the how-to of developing a standardized data dictionary in a healthcare facility or system. It addresses current industry and regulatory drivers, outlines steps for implementing standardization efforts, and offers suggestions for measuring effectiveness.

Perf Improvement

Medicare Public Reporting Initiatives – The Impact on Your Organization and Your Customers– Concurrent Session

Rebecca Kolinski is a Clinical Project Manager for MPRO. She will be giving members an update on the new national initiatives for voluntary hospital reporting through MPRO, and how they will impact member organizations and customers.

3:00 – 4:00 PM

Technology

Implementation of the Electronic Health Record – Concurrent Session

Susan Sackett, RRT, BS is the HIM Manager at Bronson Methodist Hospital in Kalamazoo. She will explain why the scanned record was chosen instead of a character-based record. She will also help members understand how you can eliminate a paper copy of the record to maintain only a true electronic record. Sue will explain the process that was used for the implementation at Bronson Methodist and some of the problems that they had to overcome.

External Forces

Social Security Disability Electronic Claims Process – Role of Medical Record Providers– Concurrent Session

Theresa Wulbrecht is the Director of the Interagency Coordination Program for the Disability Determination Service. The Social Security Disability Program is migrating to a fully electronic Claims processing system. Recognizing that medical records providers play a critical role in providing medical evidence and have a wide range of electronic capabilities and needs, this session will describe a flexible set of HIPAA compliant tools SSA is building to obtain electronic records.

4:00 – 5:00 PM

Implementation of an Electronic Medical Record System – Concurrent Session

William VanDoornik, RHIA is the Project Genesis Readiness Facilitator for Trinity Information Systems, and Michelle Carter, RHIA is the Manager of HIM and Chief Privacy Officer at Holland Community Hospital. This presentation will cover the implementation and practical applications of an Electronic Medical Record System.

Technology

4:00 – 5:00 PM

Coding At Home – Concurrent Session

Pat Biesboer is the Director of HIM for eWebHealth and Karen Sowislo, RHIA is Manager of Medical Records at St. John's Health System. The presentation will cover the needs for implementing a home coding program from the perspective of both the provider of the service and the hospital.

Technology

Friday, May 14, 2004

8:00 – 9:15 AM

**Clinical Data
Management**

ENT Procedures - Anatomy & Physiology– General Session – Dr. Keith Postema is an ENT surgeon. He will review several major ENT procedures and discuss the anatomy involved to help coders understand the procedures better, and any new procedures that may be relevant.

9:15 – 10:15 AM

**Clinical Data
Management**

ENT Procedures – CPT Coding – General Session

Susan Chamberlain, RHIA, CCS-P is an instructor for the Ferris State University Program at Grand Rapids Community College. She also operates her own business, Superior Education & Auditing, and offers services and/or education in many areas, which include E/M Coding, Procedural and Diagnosis Coding, HCPCS, and Modifiers. She will review the assignment of CPT codes that relate to Dr. Postema's presentation.

10:30 –12:00 Noon

**Clinical Data
Management**

APC's – How Coders Fit Into the Big Picture – General Session

Charlie Robinson, RHIT, CCS-P is a Senior Health Care Consultant for Plante & Moran, PLLC. This presentation will be to provide coders and management with information regarding APC's and how proper coding and billing affects the hospital reimbursement and revenue cycle.

1:00 –2:00 PM

**Performance
Improvement**

Blue Cross/Medicare Appeals – Your Rights and Responsibilities– General Session

Ginny Pitts, RHIT is Manager of Quality Review at Hackley Hospital in Muskegon, Michigan. This presentation is on the Blue Cross/Medicare denial and appeals process. What are your rights as a facility and what are your responsibilities as far as appealing and winning these denials? Actual case examples will be presented. Attendees will participate in exercises to determine the appropriateness of the case and coding and then a comparison with actual decisions.

2:15 – 3:15 PM

**Clinical Data
Management**

ICD 10 Update – General Session

Rochelle Cooper, RHIA, CCS is the Director of Coding Compliance at William Beaumont Hospital. Where are we and where do we go from here? This presentation will take you on a historical journey through the unknown land of ICD 10 to the new coding galaxy from a land far far away.

**Michigan Health Information Management Association
Crowne Plaza Hotel, Grand Rapids, Michigan**

DATE	EARLY BIRD (Postmarked by 5/1/04)		LATE BIRD (Postmarked after 5/1/04)		Student	AMOUNT
	Member*	Non-member	Member*	Non-member		
Full Registration * (All three days)	255.00	280.00	280.00	305.00	105.00	
Wednesday May 12, 2004	120.00	135.00	130.00	145.00	50.00	
Thursday May 13, 2004	120.00	135.00	130.00	145.00	50.00	
Friday May 14, 2004	120.00	135.00	130.00	145.00	50.00	
Additional meal tickets	20.00		20.00		20.00	
TOTAL ENCLOSED						

Office Use: Date postmarked: _____ Date rec'd: _____ Check #: _____ Amount: _____

***Full registrations postmarked by May 1, 2004 will be entered into a special drawing for a free registration to the 2005 Annual Meeting in Mt. Pleasant, Michigan. This drawing and award presentation will occur during the Vendor drawings.**

Attire for the Annual Convention will be Business casual. You are invited to wear MHIMA promotional items on Thursday, May 13, 2004.

- All full registrations include lunch, breaks and President's Reception. Individual day registrations include lunch, breaks and that day activities.
- **Hotel registrations** are made directly with the Crowne Plaza Hotel utilizing the enclosed registration form
- **Cancellations after May 7, 2004 will not be refunded.**

Name _____ RHIA _____ RHIT _____ CCS _____ CCS-P _____ Other _____

Employer/School _____ AHIMA ID # _____

Address _____ City _____ ZIP _____

Daytime Telephone Number (____) _____ Special Needs: _____

E-mail address _____

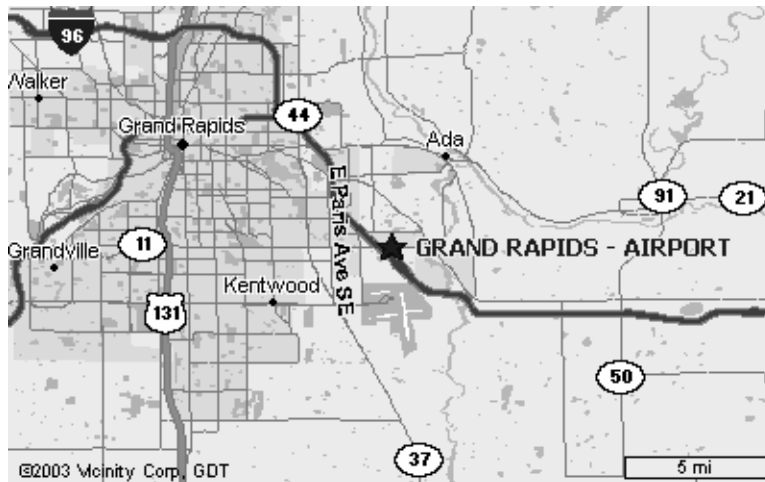
How did you hear about this meeting *Focus* _____ *Direct Mail* _____ *Other* _____ ?

- Please make checks payable to MHIMA, Michigan Health Information Management Association.

Send registration/check to:

MHIMA Central Office
3311 David-Bee
Muskegon, MI 49444
(231) 767-9717 (231) 767-2557 fax email: marsha@mhima.org

Registration confirmations are NOT sent



DRIVING DIRECTIONS

Exit I-96 EXIT 43B (28TH STREET). The hotel is about a block and a half on 28th Street on the right side of the road.

5700 28th Street, SE
Grand Rapids, MI 49546
Phone 616-942-1770

CALL TO MEETING
The Annual Convention

of the

MICHIGAN HEALTH INFORMATION
MANAGEMENT ASSOCIATION

will be held

MHIMA | MAY 12-14, 2004
Michigan Health Information Management Association | AHIMA
at the Michigan Health Information Management Association®

CROWNE PLAZA HOTEL
Grand Rapids, Michigan

The Business Meeting
will be on
Wednesday, May 12th
at 10:30 a.m.

Alison Miller, RHIA
Secretary/Treasurer

AHIMA Credential Requirements

CEU Requirements

During the reporting process for the 2002 through 2003 CE cycle, we discovered that many credential holders who hold multiple credentials, or who are reporting CEUs for their CCS, CCS-P, or CCA for the first time, are unclear on the number of CEUs required of them. There are a number of variables that can appear confusing, so here are some tips to clarify the requirements for you:

Calculating CEU Requirements for Multiple Credentials

An easy formula is to take the credential you hold with the highest CEU requirement, and add 10 CEUs for each additional credential. For instance, if you hold an RHIT, CCS, and CCS-P, your total CE requirement would be 40, made up of 20 CEUs for the RHIT, and 10 each for the other credentials.

That seems, at first glance, like a sharp increase in requirements over the last time you reported. However, the good news is that each of your yearly self-assessment exams for the CCS or CCS-P counts for 5 CEUs, or a total of 10 during the two-year cycle, which would apply in the "Clinical Data Management" core content area for any non-coding credential you hold.

Therefore, in our example above, a person holding those three credentials would report 20 CEUs toward the RHIT for the self-assessment exams, leaving only 20 to report from other sources. In other words, once the CEUs from the self-assessment exams are counted, the requirement for CEUs to be earned elsewhere remains 20, just as in past cycles.

Requirements for CCS, CCS-P, and CCA Credentials

For an individual holding the CCS or CCS-P, the requirement will be simply 10 CEUs per two-year cycle. If you hold both a CCS and a CCS-P, the requirement is 20 CEUs. The self-assessment exams will not count for continuing education toward either of these credentials.

CCA holders are required to submit 20 CEUs every two-year cycle, and may apply 5 CEUs for each of their yearly self-assessment exams. Therefore, the requirement for education to be earned elsewhere is 10 CEUS per cycle.

The Benefits of Belonging

As a credentialed member of AHIMA, you have valuable opportunities available to you for earning and reporting your continuing education.

CE Quizzes

Each *Journal of AHIMA* contains 3 short quizzes based on articles in the publication, and each *CodeWrite Community Newsletter* contains one. Each quiz is worth one CEU, and processing and grading for these is only \$15 per quiz, making this the most economical way to maintain your credential.

Better yet, as a member you can complete these quizzes online and receive immediate verification of your score, and a printable certificate. Just go to the "CE Quizzes" at <http://www.ahima.org/quiz/>, and follow the instructions from there. You'll be asked to log in with your AHIMA ID and your password. If you need to be reminded of either of those, just use the "E-mail Me My Password" link below the log-in boxes.

Online CE Reporting

AHIMA members can now also report their CEUs without the hassle of mailing or faxing, or the delays and uncertainty involved in waiting to receive credential validation from us by mail. When it's time to report your CEUs, just go to www.ahima.org/ce and log in with your AHIMA ID and password. The electronic form is set up just like the paper reporting form you are used to, and you can immediately print a certificate to show that you have fulfilled the CEU requirements to keep your credential current.

AHIMA hopes that these tips and tricks clarify the process of earning and reporting your continuing education. If you have questions on this, or on any of AHIMA's products and services, please feel free to contact our Customer Relations Team at (312) 233-1100, or by e-mail at info@ahima.org.

(From AHIMA membership email March 8, 2004.)

Alfred State Offers Affordable RHIT ExamPrep for Health Information Technology (HIT) Graduates!

This online RHIT ExamPrep resource provides study tips, exam guidelines, review publication resources, practice exams, and more to help HIT graduates prepare for the RHIT exam. Preview the RHIT ExamPrep at <http://blackboard.alfredstate.edu/>. Enter guestmag as the username and mag as the password. Cost is just \$10 (ten dollars), and students remain active in the online resource until they pass their RHIT exam. Michelle Green, Professor of Physical & Life Sciences, created the RHIT ExamPrep as a free resource for Alfred State College HIT graduates, and when it proved to be a popular study guide she decided to make it available to all HIT graduates. Health Information Administration (HIA) graduates are also welcome to register to use this resource to prepare for their RHIA exam; however, practice exams are limited to those required for the RHIT exam. For more information, email ccet@alfredstate.edu. **(Please note this is a correction to the previously listed email address).**

(Alfred State HIT graduates should alert CCET that they are eligible for free access!)

Michelle A. Green, Professor
Alfred State College
10 Upper College
Alfred NY 14802-1137
607-587-3672



ATTENTION ALL MHIMA MEMBERS!

Final Notice

In an effort to serve our members efficiently and save money, the MHIMA Board of Directors recently voted to eliminate the paper copy of the FOCUS newsletter and only publish it electronically. Annually, MHIMA spends \$18,000.00 to produce and mail the paper version of FOCUS.

To assure the satisfaction of our entire membership, we will send a paper copy if it is specifically requested by individual members.

To receive FOCUS in paper format, please complete the following and send it to the Central Office via fax, mail or email:

MHIMA Central Office
3311 David-Bee Street
Muskegon, MI 49444-3619
Phone: 231-767-9717
Fax: 231-767-2557
Email: marsha@mhima.org

NAME _____

ADDRESS _____

CITY _____ STATE _____ ZIP _____

If you have not notified the Central Office of your email address, please do so at this time as well.

_____ Email address.



***This is the only notification you will receive.
If the Central Office does not receive a request by June 1, 2004,
you will only receive the FOCUS newsletter via email.***

Thank you,

Marsha Allen, RHIA
MHIMA Central Office Coordinator



NEW MEMBERS

Vida Bartkus	Plymouth
Evon Barno	Warren
Dawne Beckley	Fenton
Christine Beckrow	Hemlock
Renee Bell	Southfield
Jennifer Benedicr	Allen Park
Dana Blankenship	Lambertsville
Deborah Brachel	Saint Clair Shores
Sharon Bulgarelli	Gaylord
Ajay Chawla	Troy
Barbara Clark	Royal Oak
Stacy Cloutier	Pinconning
Gloria Copprie	Kalamazoo
Tamara Cummings	Caro
Dawn DeCaussin	Clinton Township
Rakhee Dixit	Canton
Bettye Elkins	Ann Arbor
Debi Gallico	Plymouth
Francellia Gardner	Westland
Robin Garrison	Clinton Township
Cortney Gates	Roseville
Ava George	Haslett
Sharon Harpootlian	Southfield
Kelly Hartwick	Vassar
Deborah Hill	Lansing
Jody Johnson	Sylvan Lake
Terrie Johnson	Farmington
Hoda Kecerwan	Dearborn
Penny Keenan	Traverse City
Barb Kerstetter	Gregory
Linda Krebill	Grand Rapids
Michele Krueger	Waterford
Cassie MacGirr	Grand Haven
Rose MacLuckie	South Haven
Rebecca McCauley	Muskegon
Annette McCluer	Cedar Springs
Dana Mcguire	Grand Blanc
LaMinda McReynolds	Midland
Mary Miller	Troy
Dianna Nance	Kalamazoo
Debra Patterson	Bay City
Wenda Paulot	Canton

Evelyn Phillips	Detroit
Deborah Ploeg	Eastpointe
Linda Reyes	Holland
Robert Rose	Roseville
Kelly Sherrill	Flint
RoseMarie Sitko	Ypsilanti
Regina Stiles	Grand Rapids
Alberta Strong	Big Rapids
Anne Tolliver Wells	Detroit
Terrie VanOss	Holland
Belinda Vickers	Flint
Darlene Westmoreland	Dorr
Nancy Westphal	Iron River
William Wichmann	Dearborn Heights
Patricia Wilde	Taylor
Diane Woirol	Ravenna
Sally Wolters	Holland
Kellie Wright	Flint
Karen Youmans	Sanford

•••••

Congratulations!

The following members have passed exams!

CCA'S

William Boose	Jenison
Susan Harris	Novi
Mita Morar	Livonia
Lisa Reilly	Zeeland

RHIA'S

Michelle Schneider	Warren
--------------------------	--------

RHIT'S

Richard Henthorne	E. Lansing
Norraine Jenkins	Detroit
Kara Kizer	Morley
Jenny McDonald	Macomb
Samantha Rowley	Bay City
Marylee Walker	Flint
Colleen Wright	Jeddo

Attention MHIMA Members We Need You!

Are you interested in serving MHIMA on a Committee or Project?
The following Projects are part of MHIMA and can use the help of qualified professionals.

EDUCATION: Help schedule and set up educational meetings for the year.

ANNUAL CONVENTION/AWARDS/PROMOTIONS: Help with arrangements and the program for the annual meeting, or help with selecting Yvonne Harbert Student and/or MHIMA Distinguished Members or select items for promotions to be sold throughout the year.

CDIP – CODED DATA INTEGRITY POLICY: Send your resume to help this group to assist in scheduling Coding Roundtables that are pertinent to your needs and answer coding questions from MHIMA members. **You must have a minimum of five years of coding experience.**

COMMUNICATION: FOCUS – Help write articles and edit the newsletter.

DATA WORK GROUP: Assist in development of outpatient data standards to be used throughout the state of Michigan.

MHIMA REFERENCE MANUAL: Help finish the reference manual and keep it current in the State.

MONITOR LEGISLATION: Help MHIMA keep abreast of current healthcare legislation that will affect our members.

Yes! Yes! I am willing to participate in MHIMA's future!

I would be willing to serve: _____
COMMITTEE / PROJECT

NAME TYPED / PRINTED SIGNATURE DATE

PLACE OF EMPLOYMENT PREFERRED PHONE NUMBER E-MAILADDRESS

You may also submit names of any MHIMA active or associate members who would be qualified for project membership:

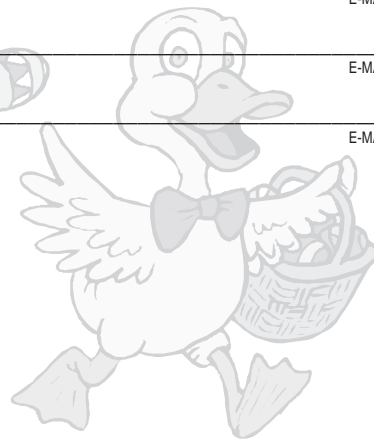
NAME PHONE NUMBER E-MAILADDRESS

NAME PHONE NUMBER E-MAILADDRESS

NAME PHONE NUMBER E-MAILADDRESS

Please return completed forms by June 15, 2004 to:

Tracy Brown, RHIA
c/o MHIMA Central Office
3311 David-Bee Street
Muskegon, MI 49444
Phone 231-767-9717
Fax 231-767-2557



CCS EXAMINATION REVIEW

PRESENTED BY

The Michigan Health Information Management Association

Friday April 23, 2004	SHERATON LANSING HOTEL 925 S. Creyts Road Lansing, MI 48917 Phone 517.323.7100 Take exit 95 off I-96, merge onto 496. Take exit 1, Creyts Road and turn left. The Sheraton is right at the first light.
--	--

MHIMA
Michigan Health Information
Management Association

An Affiliate of
AHIMA
American Health Information
Management Association®

This program includes:
6 CE CREDITS



TIME: Registration – 8:00 a.m. Seminar – 8:30 - 4:00 p.m.

COST: \$105.00 members, \$120.00 nonmembers, \$30.00 student/educator
(INCLUDES LUNCH / BREAKS / HANDOUTS)

DEADLINE: **April 19, 2004.** If cancellation required, a \$25.00 processing fee will be maintained. **Bring** ICD9 CM and CPT books and your test application, which can be printed from the AHIMA website.

This program includes a review of the contents of the exam, stress management techniques, test taking strategies, coding and reimbursement methodology. Ms. Garvin will help participants to plan their study time in order to maximize the benefit of preparation. Ms Garvin has written a review book and will offer it to attendees for \$45, which is \$20 off the regular price of \$65.

PRESENTER: Jennifer Hornung Garvin, MBA, RHIA, CPHQ, CCS, CTR

Jennifer Hornung Garvin is an accomplished health information professional, educator, author and active professional association volunteer. She is currently the program director of the Health Information Management Program at Gwynedd-Mercy College where she administers the Coding Certificate Program, Associate Degree in Health Information Technology, and the Bachelor Degree in Health Information Administration. She is President of PHIMA, is on the panel of AHIMA site visitors for educational programs, and is the Chair of the AHIMA Research Committee. She has undertaken research funded by the AHIMA Foundation for Education and Research (FORE) regarding the future of coding.

Ms. Garvin has worked in a variety of healthcare organizations in various roles throughout the United States. Throughout her professional practice experience, Ms. Garvin has cultivated and honed her coding and education expertise. She continues to work as a coder, as a coding consultant and she also provides Certified Coding Specialist (CCS) examination review sessions throughout the year.

Checks payable to: MHIMA

REGISTRATION (mail to): MHIMA Central Office, 3311 David-Bee Street, Muskegon, MI 49444-3619
Contact: Marsha Allen at 231.767.9717 Fax: 231.767.2557

NAME _____

PLACE OF EMPLOYMENT _____ PHONE _____

ADDRESS _____

CITY

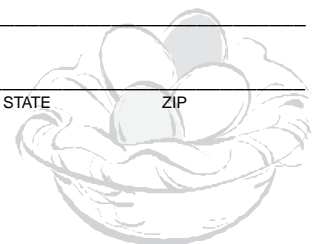
STATE

ZIP

EMAIL ADDRESS _____

STATUS: \$105 Member \$120 Non-member \$30 Student/Educator

Please mark one. Only one educator rate per site of AHIMA approved programs.



Corporate Members

2003-2004

DATE	CORPORATE NAME/ADDRESS/PHONE	CONTACT PERSON	WEBSITE/EMAIL
7/92	3M Health Information Systems PO Box 206 Metamora, Michigan 48455	Karen Ruehl Account Representative (810) 678-3574	www.mmm.com
7/93	Van Belkum Voice & Data Systems 535 Cascade West Parkway SE Grand Rapids, Michigan 49546	Brian Elling Vice President (800) 968-2740	www.vanbelkum.com
1/94	Keen Imaging/Keensource 15959 Kroupa Road Traverse City, Michigan 49686	Karen Lobbs President (231) 223-9474	keenimg@aol.com
3/94	The Rybar Group, Inc. 1495 Dauner Road Fenton, Michigan 48430-1561	Claudine Hildreth Marketing Director (810) 750-6822	www.therybargroup.com
10/96	Dictaphone Corporation 45833 Lathum Drive Novi, Michigan 48374	David W. Quinley Healthcare Specialist (888) 471-3463, 4256	www.Dictaphone.com
8/98	Dolbey and Company 7182 Gateway Park Drive Clarkston, Michigan 48346	Mark Kuenzel Regional Vice President (888) 384-7828, Ext.155	www.dolbeyco.com
6/99	Transolutions, Inc. 18 N. Waukegan Road, Suite 100 Lake Bluff, Illinois 60044	Liz McHugh Marketing Coordinator (847) 574-2175	www.transolutions.net
4/02	Iron Mountain Health Information Services 2097 Bart Street Warren, Michigan 48091	Cindi Boettcher Branch Manager (586) 758-4400, Ext. 128	www.ironmountain.com
1/03	eWebHealth 2550 Northwinds Parkway, Suite 175 Alpharetta, Georgia 30004	Beth Friedman Director of Marketing (770) 804-8080, Ext. 210	www.ewebhealth.com
2/03	Acusis LLC 200 First Avenue Pittsburgh, Pennsylvania 15222	Michael Rigatti Regional Sales Manager (412) 209-1300	www.acusis.com
3/03	Lubaway, Masten & Co, LTD 27780 Novi Road, Suite 255 Novi, Michigan 48377	Terri McIntosh (248) 347-1416	

MICHIGAN HEALTH INFORMATION MANAGEMENT ASSOCIATION

BOARD OF DIRECTORS 2003 - 2004

PRESIDENT
Leslie Mack, RHIT
 Work: 248-721-2917
 Home: 616-897-8227
 Fax: 616-897-4957
 E-mail: lmack@cts-mail.com

PRESIDENT-ELECT
Tracy Mardis-Brown, RHIA
 Work: 269-789-3902
 Home: 517-279-9506
 Fax: 269-789-4931
 E-mail: tbrown@oaklawnhospital.com

VICE- PRESIDENT
Carol Jennings, RHIA, FAHIMA
 Work: 248-898-8559
 Home: 810-695-2735
 E-mail: cjennings@beaumont-hospitals.org

PAST PRESIDENT
Amy Savage, RHIA
 Work: 810- 766- 4147
 Home: 810- 653- 3765
 Fax: 810- 766- 2055
 E-mail: amy.savage@baker.edu

SECRETARY/ TREASURER
Alison Miller, RHIA
 Work: 248-551-6584
 Home: 248-879-4586
 Fax: 248-551-7686
 E-mail: ammiller@beaumont-hospitals.com

DIRECTOR 1ST YEAR
Chris McCann, RHIA
 Work: 248- 324- 8179
 Home: 248- 615- 3453
 Fax: 248- 488- 9605
 E-mail: mccann@trinity-health.org

DIRECTOR 2ND YEAR
Karen Ruehl, RHIA
 Work: 810- 678- 3574
 Home: 810- 678- 2772
 Fax: 810- 678- 2785
 E-mail: karuehl@mmm.com

CENTRAL OFFICE COORDINATOR
Marsha Allen, RHIA
 Work: 231-767-9717
 Fax: 231-767-2557
 E-mail: marsha@mhima.org

NOMINATING COMMITTEE
Janice Crocker, RHIA
 Work: 800-232-4694. Ext. 7811
 Home: 219-239-7871
 Fax: 574-236-8692

MHIMA REGIONAL ASSOCIATIONS

DELEGATES
Amy Savage, RHIA - 2nd Year
 Work: 810-766-4147
 Home: 810-653-3765
 Fax: 810-766-2055
 E-mail: amy.savage@baker.edu

Lauren Mendes, RHIA - 2nd Year
 Work: 731-96871815
 Home: 731-664-8054
 E-mail: lauren_mendes@csh.net

Leslie Mack, RHIT - 1st Year
 Work: 248-721-2917
 Home: 616-897-8227
 Fax: 616-897-4957
 E-mail: lmack@cts-mail.com

Denise Holstege, RHIT - 1st Year
 Work: 231-728-4695
 Home: 231-773-1574
 Fax: 231-728-5654
 E-mail: dholsteg@hackley-health.org

Michele Wills, RHIA - 1st Year
 Work: 989-672-9408
 Home: 989-673-4657
 Fax: 989-673-3568
 E-mail: willsmic@michigan.gov

ADVOCATE
Karen Ruehl, RHIA
 Work: 810-678-3574
 Home: 810-678-2772
 Fax: 810-678-2785

Michelle Wills, RHIA
 Work: 989-672-9408
 Home: 989-673-4657
 Fax: 989-673-3568

Amy Savage, RHIA
 Work: 810-766-4147
 Home: 810-653-3765
 Fax: 810-766-2055

Denise Holstege, RHIT
 Work: 231-728-4695
 Home: 231-773-1574
 Fax: 231-728-4799

Chris McCann, RHIA
 Work: 248-324-8179
 Home: 248-615-3453
 Fax: 248-488-9605

Lauren Mendes, RHIA
 Work: 731-968-1815
 Home: 731-664-8054

Leslie Mack, RHIT
 Work: 248-721-2917
 Home: 616-897-8227
 Fax: 616-897-4957

MID MICHIGAN

PRESIDENT
Connie Klein, RHIT, CPC, CPC-H, CCS-P
 Work: 989-583-6963
 Fax: 989-845-4158

MICHIANA

Janice Crocker, RHIA
 Work: 800-232-4694 ext. 7811
 Fax: 574-239-7871

NORTH CENTRAL

Bonnie J. Owens, RHIT
 Work: 989-846-3452
 Home: 517-345-3445
 Fax: 989-846-3541

NORTHWEST

Mari Dulin, RHIT
 Work: 231-739-9492

SOUTHEAST

Rita Montague, RHIT
 Work: 313-874-7962
 Home: 734-675-0534
 Fax: 313-563-6730

SOUTHWEST

Susan Chamberlain, RHIA
 Work: 616-647-9314
 Fax: 616-647-9335

UPPER PENINSULA

Beverly Achatz, RHIT
 Work: 906-485-2150
 Fax: 906-485-2116



Michigan Health Information Management Association

CALENDAR OF EVENTS

DATE	LOCATION	SPONSOR	TOPIC	CONTACT	PHONE
3/25/04	Milwaukee, Wisconsin	AHIMA	Team Talks	AHIMA	www.ahima.org
4/23/04	Sheraton Lansing Hotel	MHIMA	CCS Review	Central Office	231-767-9717
4/23/04	Crowe Chizek, South Bend, Indiana	Michiana	Annual Meeting	Janice Crocker	jcrocker@crowechizek.com
5/11/04	Grand Rapids, Michigan	MHIMA	Board Meeting	Central Office	231-767-9717
5/12-14/04	Crowne Plaza, Grand Rapids, Michigan	MHIMA	Annual Meeting & Exhibits	Central Office	231-767-9717
7/16/04	Chicago, Illinois	AHIMA	Summer Team Talks	AHIMA	www.ahima.org
7/17-18/04	Chicago, Illinois	AHIMA	Leadership Conference	AHIMA	www.ahima.org
7/30/04	MHA, Lansing, Michigan	MHIMA	Leadership Conference	Central Office	231-767-9717
9/17/04	MHA, Lansing, Michigan	MHIMA	Board Meeting	Central Office	231-767-9717
10/9-14/04	Washington DC	AHIMA	Annual Meeting and Exhibit/ IFHRO Health Rec. Cong.	AHIMA	www.ahima.org
11/19/04	MHA, Lansing, Michigan	MHIMA	Board Meeting	Central Office	231-767-9717
1/21/05	MHA, Lansing, Michigan	MHIMA	Board Meeting	Central Office	231-767-9717
3/18/05	MHA, Lansing, Michigan	MHIMA	Board Meeting	Central Office	231-767-9717
5/18-20/05	Soaring Eagle, Mt. Pleasant, Michigan	MHIMA	Annual Meeting and Exhibits	Central Office	231-767-9717
10/15-20/05	San Diego, California	AHIMA	Annual Meeting and Exhibit	AHIMA	www.ahima.org

MHIMA
 Michigan Health Information
 Management Association
 3311 David Bee
 Muskegon, MI 49444

PRSR STD
 U.S. POSTAGE
PAID
 GRAND RAPIDS, MI
 PERMIT NO. 1

POSTMASTER: DATED MATERIAL, PLEASE DELIVER PROMPTLY!